

**OSU FOUNDATION SIGNATURE AUTHORIZATION – PROJECT(S)**

**DATE:**

**TO:** OSU Foundation

**FROM:**

**SUBJECT:** OSU Foundation Signature Authorization – Project(s)

We are requesting a signature change for the following OSU Foundation project(s) effective:

Project Number*	Project Name

*\*For more than three projects attach a detailed list*

Please have all individuals with originating and administrative authority for the projects listed above sign below. Print name and title and sign on the line below. Once complete please forward signed form to the email address below. Questions regarding this memo can also be sent to the following email address:

[OSUfsignatureauthorization@osugiving.com](mailto:OSUfsignatureauthorization@osugiving.com)

**Originating Signatures**

(Department Head or his/her Designee)

**Administrative Signatures**

(Appropriate Vice President, Dean or his/her Designee)

1) \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

3) \_\_\_\_\_