OKLAHOMA STATE UNIVERSITY FOUNDATION

GIFT-IN-KIND FORM

Your information

Name ___________________________________________ Date __________________________

Mailing Address __________________________________________ City __________________________ State ______ Zip ______

Email __________________________________________ Work Phone __________________________ Cell Phone __________________________

☐ I am giving on behalf of a company

Company __________________________________________

Your gift

Description of property: __________________________________________

________________________________________

________________________________________

________________________________________

Donation Value: $ __________________________

*Gifts to the OSU Foundation may be tax deductible.

Your gift valuation

Gifts $5,000 and under:

Gifts of $5,000 and under may be reported at the value declared by the donor or placed on them by a qualified expert on the faculty or staff of the institution. A qualified expert of the institution is a faculty member, department head, or staff member who has specialized training or experience to qualify as an expert.

☐ Faculty Memo

☐ Or, Invoice/Itemized List

☐ Or, Donor signature: __________________________

Gifts $5,000.01 or more:

Gifts of $5,000.01 or more will be receipted at the fair market value placed on them by a qualified independent appraiser employed by the donor as required by IRS. A published retail price list may be used for corporations donating new equipment.

☐ Invoice/Itemized List

☐ Or, Qualified Appraisal

Tax Information:

*Each donor is responsible for his/her own Federal and State tax returns. The Foundation does not provide estimates of value for gifts-in-kind of similar information. The Foundation does not give legal, tax or accounting advice. Each donor is encouraged to seek appropriate legal, tax and accounting advice from competent professionals of their choice.

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